

Congolese Shippers Council

General Direction

TEL: 294.03.46

FAX:294.03.43

BP : 741

POINTE NOIRE

Republic of Congo

Unity-Work-Progress

FREE TRANSLATION

GENERAL INSTRUCTIONS

N°001/CCC/DG/DTOT/2009

REGARDING THE DELIVERY OF THE ELECTRONIC
CARGO TRACKING NOTE (ECTN) AND THE
CARGO TRACKING NOTE (CTN)

A. Reminder of the rules

In view of the tracking of international traffic of goods, a document of multimodal character has been established by means of order n° 1033/MTMMM-CAB dated 14May 2008, so-called: Cargo Tracking Note.

The Cargo Tracking Note is available in two versions:

- The cargo tracking note symbolized as CTN, in manual version
- The electronic cargo tracking note symbolized as ECTN, in electronic version

The cargo tracking note covers the needs of identification, statistics, transport cost control, safety and traceability of all means of transport, from or to the Republic of Congo.

All cargo from or to the Republic of Congo, even in transit, has to be subject to an application of the cargo tracking note.

Before loading of the goods with destination Congo, the carrier must ensure himself, on risk of penalties, the existence of a cargo tracking note amongst the shipping documents.

To this effect, he has the obligation to mention the Unique Registration Number of the ECTN on the transport document (articles n° 1, 2, 3 and 7 of order n° 1033/MTMMM-CAG dated 14 May 2008).

B. Conditions of deliverance of Notes for import and export

Under the monitoring of maritime import shipments with destination port of Pointe Noire, an electronic cargo tracking note (ECTN) has been applied for by the shipper (exporter) in the port of loading, on behalf of the receiver of the shipment (importer), via Internet by access of the website of the Congolese Shippers Council: <http://www.ccc.cg>.

In case of difficulties, the general agent BIMV has to be contacted.

(Contact: BIMV Helpdesk, e-mail: helpdesk@bimv.com)

The ECTN is delivered for each Bill of Lading for:

- Bulk cargo
- Conventional cargo
- Containerized cargo
- New or second-hand vehicles

In order to facilitate the control and clearance formalities upon reception of the goods, the actual validation of the ECTN before arrival at the port of Pointe Noire is highly recommended.

The ECTN is edited in five copies and for each operation it is approved by one of the BIMV agents at the port of loading and broken down as follows:

- copy n°1 is destined to the agent who has approved the document
- copy n°2 is destined to the Congolese Shippers Council
- copy n°3 is destined to the Congolese Customs Office
- copy n°4 is destined to the shipper who has applied for the document
- copy n°5 is destined to the receiver of the good

The acceptance of the ECTN approved by the agent is done by the General Direction of the Congolese Shippers Council in Pointe Noire, before the customs clearance formalities.

General Direction of the Congolese Shippers Council

Tél. 294.03.46 Fax : 294.03.53 Email : dgcgccc@yahoo.fr

Boulevard Charles De Gaulle n°21 (in front of the postal office)

P.O. BOX : 741 POINTE NOIRE (Republic of Congo)

For Congolese import shipments in transit via the port of Douala (Cameroon), it is evident that an ECNT is applied for at the port of loading.

In case an ECTN has not been applied for, the Oversight Board of the Congolese Shippers Council in Douala will deliver an import CTN as a regularization of the ECTN, under the same conditions provided at the port of Pointe Noire.

This import CTN is available from the Oversight Board of the Congolese Shippers Council at Douala (Cameroon) at the following address:

Building of the Center of Maritime Affairs, headquarters of the National Council of Cameroun Shippers (CNCC) at the 13th floor.

Bonanjo - Douala Republic of Cameroon

Tel. +237 74 94 54 479 Email: _dgcmtccc@yahoo.fr

The import CTN is a bundle of five layers, existing of:

- the original white page is destined to the shipper who has applied for the document
- the pink page is destined to the Oversight Board of the Congolese Shippers Council
- the yellow page is destined to the Congolese Customs Office
- the green page is destined to the forwarder
- the blue page is destined to the ship's agent

Under the monitoring of maritime export shipments sailing from the port of Pointe Noire, an cargo tracking note (export CTN) is delivered and approved by the General Direction of the Congolese Shippers Council in Pointe Noire, at the address as mentioned above.

For the tracking of wood exportations from Sangha and in transit in the port of Douala (Cameroon), a cargo tracking note for export goods (export CTN) is delivered by the Division of the Congolese Shippers Council - Ouessou

OUESSO - REPUBLIC OF CONGO

Tel. 559 17 31 Email: larince2002@yahoo.fr

The validation of the export CTN is done at the port of Douala by the Oversight Board of the Congolese Shippers Council in Douala (Cameroon), before departure of the shipment.

In case a shipment is not covered by a CTN upon departure at Ouessou, the Oversight Board of Douala proceeds to regularization plus the provided penalties.

The export CTN is a bundle of five layers, existing of:

- the original white page is destined to the shipper who has applied for the document
- the pink page is destined to the Congolese Shippers Council
- the yellow page is destined to the Congolese Customs Office
- the green page is destined to the forwarder
- the blue page is destined to the ship's agent

C. Delivery methods of the Notes

The ECTN and CTN are delivered before sailing of the shipment on presentation of a transport document (Bill of Lading, Airway Bill, CMR, road transport document) and in following manners:

- containerized cargo : a maximum of five (05) twenty foot containers per ECTN/CTN
- containerized cargo : a maximum of three (3) forty foot containers per ECTN/CTN
- conventional cargo : a maximum of one hundred (100) tons per ECTN/CTN
- bulk cargo : a maximum of three hundred (300) tons per ECTN/CTN
- wood logs : a maximum of 100 cubic meters per ECTN/CTN
- rolling material less than 5 tons : a maximum of five (05) units per ECTN/CTN
- rolling material more than 5 tons : one unit per ECTN/CTN

D. the rates of the Notes

Following rates are applicable for the ECTN and CTN:

- Cargo Tracking Note (CTN)

Exportations / All Continents / All transport modes / All products:

3000 FCFA / per transport document

- Electronic Cargo Tracking Note (ECTN)

Importations Africa and Europe:

- Bulk 75 EUR / per BL / 300 Tons maximum
- Conventional 75 EUR / per BL / 100 Tons maximum
- 20' Container 55 EUR / per BL / 5 TEU per ECTN
- 40' Container 55 EUR / per BL / 3 TEU per ECTN
- Vehicle less than 5 tons 55 EUR / per BL / 5 units per ECTN
- Vehicle more than 5 tons 55 EUR / per BL / 1 unit per ECTN

Importations Asia, America and the rest of the world:

- Bulk 100 EUR / per BL / 300 Tons maximum
- Conventional 100 EUR / per BL / 100 Tons maximum
- 20' Container 100 EUR / per BL / 5 TEU per ECTN
- 40' Container 100 EUR / per BL / 3 TEU per ECTN
- Vehicle less than 5 tons 100 EUR / per BL / 5 units per ECTN
- Vehicle more than 5 tons 100 EUR / per BL / 1 unit per ECTN

For all shipments sailed without ECTN, the regularization by means of the import CTN will be charged at the price of the ECTN plus 50%.

Done at Pointe-Noire, 16 Nov 2009

The general Director

Roch HOULAMY

FREE TRANSLATION

Due to the sensitivity of the selling prices for certain import and export products and in order to lower these, the charges for the ECTN and CTN for these products are subject to the present correction of General Instructions **N°001/CCC/DG/DTOT/2009**. Accordingly, the following provisions have been changed :

Point C - **Modality of deliverance of notes** (page 4)

Conventional cargo

In stead of :

One hundred (100) tons maximum per BESC/BSC

Read :

- 5 000 tons maximum per ECTN (import)
- 10 000 tons maximum per CTN (export)

Bulk Cargo

In stead of :

Three hundred (300) tons maximum per ECTN/CTN

Read :

- 5 000 tons maximum per ECTN (import)
- 10 000 tons maximum per CTN (export)

Point D- **tarifs of notes** (page5)

Imports Africa and Europe :

In stead of :

- Bulk 75 EUR/ 300 tons maximum
- Conventional 75 EUR/ 100 tons maximum

Read :

- Bulk 75 EUR/ 5 000 tons maximum
- Conventional 75 EUR/ 5 000 tons maximum

Imports Asia, America and the rest of the world :

In stead of :

- Bulk 100 EUR/ 300 tons maximum
- Conventional 100 EUR/ 100 tons maximum

Read

- Bulk 100 EUR/ 5 000 tons maximum
- Conventional 100 EUR/ 5 000 tonnes maximum